



**Dr. SPM International Institute of Information Technology
Atal Nagar, Raipur, Chhattisgarh - 493661**

Invitation for Applications for Administrative Positions on All India Basis

Recruitment Notice No. 07/2018 dated 24/12/2018

Applications are invited online for **Assistant Sports Officer, Junior Administrative Officers, Junior Finance Officer (on contract) & Assistant Finance Officer** positions from 24/12/2018 to 23/01/2019. For more details, please visit Institute website: www.iiitnr.ac.in under Careers section.

Registrar



**DR. SPM INTERNATIONAL INSTITUTE OF INFORMATION TECHNOLOGY - NAYA RAIPUR
ATAL NAGAR, RAIPUR, CHHATTISGARH – 493 66 1**

Invitation for Applications for Administrative Positions on All India Basis

Recruitment Notice No. 07/2018 dated 24/12/2018

Applications are invited for the following positions:

S.No.	Name of Post	Category-wise Positions	Pay Scale
1.	Assistant Sports Officer (on contract for 1 year)	01 (UR:1)	₹ 36,465/- (Consolidated Monthly Amount)
2.	Junior Administrative Officer (on contract for 1 year)	03 (UR:1, ST:1, SC:1)	₹ 23,010/- (Consolidated Monthly Amount)
3.	Junior Finance Officer (on contract for 1 year)	01 (UR:1)	₹ 23,010/- (Consolidated Monthly Amount)
4.	Assistant Finance Officer (Regular)	01 (UR:1)	₹ 56,100/- (Basic Pay, Level 10 as per 7 th CPC)

Reservation of Positions

At the time of recruitment, the provisions of the Chhattisgarh Public Service (Scheduled Castes, Scheduled Tribes and Other Backward Classes Reservation) Act, 1994 (No.21 of 1994) and the directions issued by the General Administration Department of the State Government from time to time, shall be applicable. Age relaxation would be as per Government of Chhattisgarh policy.

Eligibility Conditions / Educational Qualifications

S. No.	Name of Post	Qualification, Experience and Age Limit
1.	Assistant Sports Officer (on contract)	a. Bachelor's or Master's degree in Physical Education (B.P.Ed.) or its equivalent. b. Diploma in Coaching or its equivalent. c. Knowledge of computer applications. d. Minimum 05 years of relevant coaching experience in approved College / University / Institution as Asst. Sports Officer. Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.

2.	Junior Administrative Officer (on contract)	a. Graduate with Computer literacy. b. Minimum 03 years of relevant experience. Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.
3.	Junior Finance Officer (on contract)	a. M.Com /CA/ICWA with computer literacy. b. Minimum 02 years of relevant experience as Senior Accountant or equivalent post dealing with Finance / Internal Audit. Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.
4.	Assistant Finance Officer (Regular)	a. Master Degree in commerce/CA/ICWA with Computer literacy b. Minimum 05 years of relevant experience as Assistant Accounts Officer or equivalent post dealing with Finance / Internal Audit. Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.

How to apply:

Interested candidates can submit their applications online using the portal <http://www.iiitnr.ac.in>, which will remain open from 10:00 hrs. December 24, 2018 to 17:00 hrs. January 23, 2019.

Instructions and Other Terms and Conditions

1. Only monthly consolidated salary would be given for the above positions on contract. The contract period would be for 1 year.
2. Allowances and other terms and conditions of service shall be as decided by the Institute from time to time, subject to any directions, guidelines, etc. of the State Government for the position of Assistant Finance Officer. The candidate selected for this position, shall be appointed on probation for two years.
3. The number of positions is likely to change. The Institute reserves the right to fill or not to fill any or all positions.
4. Application has to be made online only. Applications made by any other mode will be outrightly rejected.
5. Online applications will be accepted till 17:00 hrs, January 23, 2019.
6. All eligibility conditions / educational qualifications must be fulfilled / acquired on or before the date of advertisement.
7. For any query or clarification etc., please contact at email id: recruitment@iiitnr.ac.in.