



**DR. SPM INTERNATIONAL INSTITUTE OF INFORMATION TECHNOLOGY - NAYA RAIPUR  
ATAL NAGAR, NAYA RAIPUR, CHHATTISGARH – 493 66 1**

**Invitation for Applications for Administrative Positions on All India Basis**

Recruitment Notice No. 02/2020 dated 13/04/2020

Applications are invited for the following positions:

S.No.	Name of Post	Category-wise Positions	Pay Scale
1.	Assistant Sports Officer (on contract for 1 year)	01 (UR:1)	₹ 40,840/- (Consolidated Monthly Amount)
2.	Staff Nurse (on contract for 1 year)	01 (UR:1)	₹ 25,780/- (Consolidated Monthly Amount)
3.	Junior Finance Officer (on contract for 1 year)	01 (UR:1)	₹ 25,780/- (Consolidated Monthly Amount)
4.	Estate Officer (Regular)	01 (UR:1)	₹ 67,700/- (Basic Pay, Level 11 as per 7 <sup>th</sup> CPC)
5.	Junior Administrative Officer (Regular)	01 (OBC:1)	₹ 35,400/- (Basic Pay, Level 6 as per 7 <sup>th</sup> CPC)

**Reservation of Positions**

At the time of recruitment, the provisions of the Chhattisgarh Public Service (Scheduled Castes, Scheduled Tribes and Other Backward Classes Reservation) Act, 1994 (No.21 of 1994) and the directions issued by the General Administration Department of the State Government from time to time, shall be applicable. Age relaxation would be as per Government of Chhattisgarh policy.

**Eligibility Conditions / Educational Qualifications**

S. No.	Name of Post	Qualification, Experience and Age Limit
1.	Assistant Sports Officer (on contract)	a. Bachelor's or Master's degree in Physical Education (B.P.Ed.) or its equivalent. b. Knowledge of computer applications. c. Minimum 05 years of relevant coaching experience in approved College / University / Institution as Asst. Sports Officer.  Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.

2.	Staff Nurse (on contract)	a. Degree in nursing from recognized Institution/University. b. Knowledge of computer office applications. c. Minimum 3 years of relevant experience in a hospital recognized by the Central/State Govt./Medical Council.  Maximum Age Limit – 50 years, Minimum Age Limit – 20 years.
3.	Junior Finance Officer (on contract)	a. M.Com /CA/ICWA with computer literacy. b. Minimum 02 years of relevant experience as Senior Accountant or equivalent post dealing with Finance / Internal Audit.  Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.
4.	Estate Officer (Regular)	a. B.E./B.Tech. in (Civil/Electrical/Mechanical) b. At least 5 years' experience in handling security and/or facilities (including housekeeping, electrical, plumbing, air conditioning etc.), some of which must be in an organization with multiple buildings, central air conditioning, central power backup, UPS, etc. out of which at least 2 years' experience must be in directly managing security and/or facilities services of an organization.  Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.
5.	Junior Administrative Officer (Regular)	a. Graduate with Computer literacy. b. Minimum 03 years of relevant experience.  Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.

### How to apply:

Interested candidates can submit their applications online using the portal <http://www.iiitnr.ac.in>, which will remain open from 10:00 hrs. April 15, 2020 to 17:00 hrs. May 14, 2020.

### Instructions and Other Terms and Conditions

1. Only monthly consolidated salary would be given for the above positions on contract. The contract period would be for 1 year.
2. Allowances and other terms and conditions of service shall be as decided by the Institute from time to time, subject to any directions, guidelines, etc. of the State Government for the position of Estate Officer and Junior Administrative Officer. The candidate selected for these positions, shall be appointed on probation for two years.
3. The number of positions is likely to change. The Institute reserves the right to fill or not to fill any or all positions.
4. Application has to be made online only. Applications made by any other mode will be outrightly rejected.
5. Online applications will be accepted till 17:00 hrs, May 14, 2020.
6. All eligibility conditions / educational qualifications must be fulfilled / acquired on or before the date of advertisement.
7. For any query or clarification etc., please contact at email id: [recruitment@iiitnr.ac.in](mailto:recruitment@iiitnr.ac.in).